



## RALPHS COMMUNITY CONTRIBUTION PROGRAM - INSTRUCTIONS TO ENROLL/RE-ENROLL -



**\*\*\*YOU MUST RE-REGISTER EACH YEAR TO PARTICIPATE\*\*\***

### IF YOU HAVE NEVER REGISTERED YOUR REWARDS CARD ONLINE

NOTE: Ralph's has a secured website, these procedures will apply to everyone who has not entered their email address and assigned a password.

1. Login to [www.ralphs.com](http://www.ralphs.com)
2. Click on 'No Account' Register
3. Follow the easy steps to create an online account
4. You will be instructed to go to your email inbox to confirm your account
5. After you confirm your online account by clicking on the link in your email, return to [www.ralphs.com](http://www.ralphs.com) and click on 'Sign In', enter your email address and password.
6. View all your information and edit as necessary
7. Link your card to your organization by clicking on:
  - o Community Rewards - Enroll
  - o Type your NPO number or Name of your Organization - **#91688 - Canyon Rim Elementary**
  - o Remember to click on the circle to the left of your organizations' name
  - o Click on Enroll to finish your enrollment process

### IF YOU HAVE ALREADY REGISTERED YOUR REWARDS CARD ON-LINE

NOTE: This means that you have already entered your email address and assigned yourself a password.

1. Login to [www.ralphs.com](http://www.ralphs.com)
2. Click Sign In
3. Enter your email address and password
4. Click on 'Your Name' (In the top right hand corner)
5. View all your information and edit as necessary
6. Link your card to your organization by clicking on:
  - o Community Rewards – Re-Enroll
  - o Type your NPO number or Name of your Organization - **#91688 - Canyon Rim Elementary**
  - o Remember to click on the circle to the left of your organizations' name
  - o Click on Enroll to finish your enrollment process

**PLEASE SHARE THIS INFO WITH FAMILY AND FRIENDS NEAR AND WIDE!**